



# CENTRAL CANADA HOCKEY LEAGUE (CCHL) BILLET FAMILY SCREENING POLICY

To ensure the well-being and safety of our players residing within the community, the **Central Canada Hockey League (CCHL)**, has the following policy for teams when assigning billet families:

- 1.) **Mandatory Background Checks:** Each guardian or adult member of the household seeking approval as a billet family must undergo and provide the team with either a Vulnerable Sector Check or Criminal Record Check before being considered for billeting.
- 2.) **Application Process:** Billet family applicants must complete the CCHL Billet Family Application Form, which includes consent for background checks. This form should be submitted to the teams designated representative.
- 3.) **Review and Approval:** The team's management or designated personnel will review the submitted applications and may conduct necessary background checks on all adult members of the household.
- 4.) **Household Tour:**
  - a.) Prior to final approval, team staff will conduct a tour of the prospective billet family's household.
  - b.) This tour is intended to assess the suitability and safety of the environment for our players.
  - c.) During the tour, team staff will check for cleanliness, appropriate sleeping arrangements, and general living conditions.
- 5.) **Screening Criteria:** Billet families must meet the following screening criteria to be eligible
  - a.) No prior criminal convictions that would compromise player safety
  - b.) A safe and clean living environment for the player
  - c.) Agreement to comply with CCHL and team rules and guidelines
- 6.) **Player Comfort and Well-being:** The CCHL team will make every effort to ensure that the player's comfort and well-being are of utmost priority and will take appropriate action if any issues arise.
- 7.) **Confidentiality:** All information obtained during the billet family screening process will be kept confidential and used solely for the purpose of player safety and well-being in accordance with the Central Canada Hockey League (CCHL) Billet Family Screening Policy and will not be disclosed to any unauthorized individuals or entities.
- 8.) **Non-Compliance:** Failure to comply with this policy may result in the removal of the family from the billet program.